



Ledding Library Board Meeting

**February 25, 2013, 5:30 PM
Ledding Library Pond House**

Meeting called by: Library Board Chair Mark Docken

Board Members present: Mark Docken, Laura Gamble, Kathy Gannett, Melissa Perkins, Ron Rasch, Anna Van Tyne, Ed Zumwalt

Board Members absent: none

Library Staff: Katie Newell

MEETING MINUTES

CALL TO ORDER – Library Board Chair Mark Docken called the meeting to order at 5:32 pm.

APPROVAL OF MINUTES – The minutes of the 1/28/13 meeting were approved.

NEW BUSINESS

1. LIBRARIAN'S REPORT

We have gone over 250,000 patron visits since March 1, 2012. Board approved Ledding's participation in the Oregon Library Passport Program with the other libraries in the Network. This is scheduled to begin 4/1/13. Thanks extended to those who attended the Council meeting on 2/19/13 for the presentation of the Library's annual department report. Katie followed up with the finance department for an explanation of the Library's FY 2012 \$100,000 shortfall presented at the Budget Committee. The shortfall was based on an estimate of where the Library would be at the end of FY 2012. In actuality, the Library was \$18,000 under budget for FY 2012. This will be explained to Council and Budget Committee members in a memo from the City Manager. Sarah Lander will become a full-time reference librarian beginning 3/9/13. Food for Fines will be on the March 19th consent agenda for Council.

2. BOARD'S MISSION

Laura had asked for clarification of the board's mission. Mark explained that the Board is part of anything that concerns the Library. We can advise Council, but cannot make decisions on budget or funding. Board is selected by Council for two year terms. Melissa is up for reappointment in March.

3. TIMED AGENDA ITEMS

Kathy wants to insure everyone has enough time to present. All were encouraged to take the time they needed and ask to go first if they have to leave early. There is no set time limit for discussions or meetings.

4. Friends Fund Raising

Mark reminded everyone of how much support, both financially and with volunteers, the Friends give the Library. He would like to help them and will speak to Friends' President Nikki Hoff with his ideas.

OLD BUSINESS

There was no old business.

PROJECT UPDATES AND PROGRESS REPORTS

1. **Milwaukie Poetry Series update** – No report
2. **Ledding Cultural Forum** – Rick Woodford's talk was a huge success with over 40 people in attendance. Laura asked for assistance with the distribution of posters/flyers for the next event, Randy Gragg, *Portland Monthly Magazine*, on March 7th.
3. **Library Expansion Task Force** – The firm FFA was selected to complete the needs assessment and schematics for the Library, beginning in April. Council will be updated at the March 26th work session.

The meeting was adjourned at 7:10 pm.

NEXT MEETING DATE

Monday, March 25, 2013, 5:30 pm at Ledding Library Pond House.

Please contact Katie Newell at 503-786-7584 or newellk@ci.milwaukie.or.us if you cannot attend the meeting.